New Delaval Primary School

Children Travelling to and from School Policy

Date reviewed	**September 2016**
Next review date	**September 2019**
Signed	E. A. Douglass
Title	Chair of Governors,

New Delaval Primary School

CHILDREN TRAVELLING TO AND FROM SCHOOL POLICY

In order to ensure the safety of children travelling to and from school New Delaval Primary School adopts the following principles:

Foundation Stage and Key Stage 1

Children must be brought to school each day by a responsible adult who will hand the child to the class teacher. Please do not leave your child at the school gates to come into school alone. We run a Breakfast Club from 7:45 each morning should children need to come to school earlier.

Children in Foundation Stage and Key Stage One must be collected by an adult from school. Parents/carers will give the names of key adults who will collect their child on a regular basis. These adults should be introduced to the teacher/teaching assistant by the parent/carer with parental responsibility before permission is granted for them to take the child so that they are known by face. If an emergency arises and a different adult is sent to collect the child, school MUST be informed prior to collection, in person or by telephone by the parent/carer. School staff will not allow children to leave the premises with an unknown adult, until permission can be obtained from the parent/carer.

Key Stage 2

When children move into Key Stage 2 they will continue to be collected and dropped off by a responsible adult in Years 3 and 4. In Year 5 and Year 6 children may leave school unaccompanied by an adult once written parental permission has been given. Permission will be sought on an annual basis from parents/carers with parental responsibility regarding this. Similarly to KS1, if an emergency arises and a different adult is sent to collect the child, school MUST be informed prior to collection, in person or by telephone by the parent/carer. School staff will not allow children to leave the premises with an unknown adult, until permission can be obtained from the parent/carer. Children who have permission to travel from school unaccompanied will be allowed to do so.

Children across all year groups are welcome to come to school on bikes and scooters as long as they are accompanied by an adult.

In Years 5 and 6 if a parent wishes, children may travel to and from school on bikes unaccompanied once they have completed the cycling road safety programme (level 2). We feel it is important that children have the skills to keep themselves safe on the busy streets and roads around our school so we run these programmes each September.

Policy Date: July 2016

Review Date: July 2019